

MASAGANANG SAKAHAN, INC. Annual Procurement Plan for FY 2016

Code (PAP )	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks of Program/Project) (brief description)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Xerox Machine	OP/CSD/BD	Shopping	3/3/2016	4/21/2016	4/26/2016	4/29/2016	Corp. Funds	60,000.00	COD		For reproduction of Documents
2	Clerical Chair	OP/CSD/BD	Shopping	N/A	N/A	11/23/2016	11/23/2016	Corp. Funds	34,000.00	COD		Replacement of old Furnitures
3	Truck	BD/MSI-ADC	Public Bidding					Cop. Funds	3,500,000.00	COD		Pending- Waiting for DBM Approval
4	Wooden Pallets	BD/MSI-ADC	Public Bidding					Cop. Funds	1,000,000.00	COD		Pending-Change of specification due to limited supply of material
5	Truck Scale	BD/MSI-ADC	Public Bidding	8/9/2016	9/19/2019	9/28/2019	11/3/2016	Cop. Funds	2,000,000.00	COD		To determine accurate shrinkage of palay
6	Sofa/console/Center Table	OP/MSI-ADC	Shopping	N/A	N/A	12/12/2016	12/12/2016	Corp. Funds	31,000.00	COD		Additional Income for MSI-ADC
7	Car Stereo	OP/CEO	shopping	N/A	N/A	2/9/2016	2/9/2016	Cop. Funds	7,500.00	COD		For Pres./CEO Use
8	Power Sprayer	BD/MSI-ADC	Shopping	N/A	N/A	3/4/2016	3/4/2016	Cop. Funds	6,000.00	COD		Needed for Pres./CEO Service Vehicle
9	D. Link Wireless Router	OP/CSD/BD	Shopping	N/A	N/A	3/22/2016	3/22/2016	Cop. Funds	1,500.00	COD		For MSI-ADC Use
10	Steel Open Filing Cabinet	CSD	Shopping	N/A	N/A	3/31/2016	3/31/2016	Cop. Funds	15,600.00	COD		To network computers in MSI-ADC
11	Laptop	OP/CSD/BD	Shopping	N/A	N/A	4/20/2016	4/20/2016	Cop. Funds	22,000.00	COD		For Storage of Office Supplies
12	Battery of Elf	BD/MSI-ADC	Shopping	N/A	N/A	4/25/2016	4/25/2016	Corp. Funds	6,800.00	COD		To be used in outside meetings & Seminar by the employee
13	Aluminum Ladder	CSD	Shopping	N/A	N/A	4/29/2016	4/29/2016	Corp. Funds	2,500.00	COD		For MSI-ADC Truck Use
14	LX310 Printer	Bus. Dept.	Shopping	N/A	N/A	5/31/2016	5/31/2016	Corp. Funds	20,000.00	COD		For Admin. Asst. use
15	RCA Digital Voice Recorder	Audit Unit	Shopping	N/A	N/A	5/27/2016	5/27/2016	Corp. Funds	3,500.00	COD		Additional Unit for Bus. Dept.
16	Exterior Tires for Trucks	BD/MSI-ADC	Shopping	N/A	N/A	4/25/2016	4/25/2016	Corp. Funds	42,000.00	COD		To be used during Audit meetings
17	Installation/Configition of PABX System	OP/CSD/BD	Shopping	5/24/2016	6/6/2016	6/6/2016	6/23/2016	Corp. Funds	60,000.00	COD		Replacement of Exterior Tires
18	Hiring of Rersource Speaker	OP/CSD/BD	Shopping	6/3/2016	6/17/2019	6/17/2016	6/17/2016	Corp. Funds	225,000.00	COD		For Effective and effcient Communication System
19	Venue of Training	OP/CSD/BD	Shopping	6/8/2016	6/17/2006	6/17/2016	6/17/2016	Corp. Funds	90,000.00	COD		For MSI Seminar and Training
20	Anti-Virus	OP/CSD/BD	Shopping	N/A	N/A	6/7/2016	6/7/2016	Corp. Funds	7,000.00	COD		For MSI Seminar and Training
21	Toner Cartridge	OP/CSD/BD	Shopping	N/A	N/A	6/21/2016	6/21/2016	Corp. Funds	47,000.00	COD		Protection of computer from viruses
22	Roller Blinds	OP/CSD/BD	Shopping	7/20/2016	7/29/2016	8/1/2019	8/3/2016	Corp. Funds	55,000.00	COD		For Xerox Machine ink
23	Tire, valves & weights	OP/CSD/BD	Shopping	N/A	N/A	7/12/2016	7/12/2016	Corp. Funds	22,000.00	COD		Replacement of old Roller Blinds
24	Storage Device	CSD	Shopping	N/A	N/A	7/25/2016	7/25/2016	Corp. Funds	29,000.00	COD		For the Pres./CEO use
25	UPS Battery back up	CSD	Shopping	N/A	N/A	7/25/2016	7/25/2016	Corp. Funds	9,400.00	COD		To be used in backing up files
26	Emergency lights	BD/MSI-ADC	Shopping	N/A	N/A	8/2/2016	8/2/2016	Corp. Funds	10,500.00	COD		Backing up files
27	CPU and Monitor	OP/Internal Audit	Shopping	N/A	N/A	7/21/2016	7/21/2016	Corp. Funds	41,100.00	COD		For MSI-ADC Use
28	Advertisement for Job Opportunities	CSD	Shopping	N/A	N/A	7/29/2016	7/29/2016	Corp. Funds	11,000.00	COD		to be used by Internal Audit for Monitoring
29	LED Flood Lights 500 watts	BD/MSI-ADC	Shopping	N/A	N/A	8/18/2016	8/18/2016	Corp. Funds	10,500.00	COD		Fill-up vacant positions
30	Refrigerator	BD/MSI-ADC	Shopping	N/A	N/A	8/1/2016	8/1/2016	Corp. Funds	15,000.00	COD		For MSI-ADC use
31	GPS Device	BD/MSI-ADC	Shopping	N/A	N/A	8/2/2016	8/11/2016	Corp. Funds	31,000.00	COD		For MSI-ADC use
32	Cordless Phone	BD/MSI-ADC	Shopping	N/A	N/A	8/10/2016	8/18/2016	Corp. Funds	1,400.00	COD		For MSI-ADC use
33	Laminated Sacks	BD/MSI-ADC	Shopping	8/10/2016	9/1/2016	9/6/2016	9/8/2016	Corp. Funds	860,000.00	COD		For MSI-ADC packaging/Delivery of Rice
34	Car Security Alarm	OP/CEO	Shopping	N/A	N/A	10/12/2016	10/12/2016	Corp. Funds	6,300.00	COD		For Pres/CEO Use
35	Drum Cartrige	OP/CSD/BD	Shopping	N/A	N/A	10/11/2016	10/11/2016	Corp. Funds	12,000.00	COD		For copier machine use
36	Filing Cabinet	BD/MSI-ADC	Shopping	N/A	N/A	10/28/2016	10/28/2016	Corp. Funds	8,600.00	COD		For MSI-ADC use
37	Epson Printer	BD/MSI-ADC	Shopping	N/A	N/A	10/28/2016	10/28/2016	Corp. Funds	9,000.00	COD		For MSI-ADC use
38	Annual Registration of Web Hosting	OP/CSD/BD	Shopping	N/A	N/A	10/26/2016	10/26/2016	Corp. Funds	14,000.00	COD		For MSI Office use
39	Delivery Services Courier	OP/CSD/BD	Shopping	N/A	N/A	10/26/2016	10/26/2016	Corp Funds	26,600.00	COD		For transmitting Document

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40	Umbrella with MSI Logo	OP/CSD/BD	Shopping	N/A	N/A	12/1/2016	12/1/2016	Corp. Funds	21,000.00	COD		For Promotions Srvices For Promotions Srvices For MSI-ADC Coops. Awarding For MSI-ADC Truck Use For Awarding of Cooperatives For MSI-ADC repair of Warehouse For MSI-ADC use For MSI-ADC use Replacement of old Unit
	T-shirts with Print	OP/CSD/BD	Shopping	N/A	N/A	11/9/2016	11/9/2016	Corp. Funds	33,000.00	COD		
41	Trophy	BD/MSI-ADC	Shopping	N/A	N/A	12/1/2016	12/1/2016	Corp. Funds	5,300.00	COD		
42	Tires	BD/MSI-ADC	Shopping	N/A	N/A	11/25/2016	11/25/2016	Corp. Funds	31,000.00	COD		
43	Venue and Catering Services	BD/MSI-ADC	Shopping	11/23/2016	12/1/2016	12/1/2016	12/1/2016	Corp. Funds	80,000.00	COD		
44	Repair and Installation of Gutter Frame	BD/MSI-ADC	Shopping	N/A	N/A			Corp. Funds	100,000.00	COD		
45	Electric Pump	BD/MSI-ADC	Shopping	N/A	N/A	12/8/2016	12/8/2016	Corp. Funds	8,500.00	COD		
46	Exterior Tires and Flap	BD/MSI-ADC	Shopping	N/A	N/A	12/8/2016	12/8/2016	Corp. Funds	30,000.00	COD		
47	Desktop Computer	CSD	Shopping	N/A	N/A	12/8/2016	12/8/2016	Corp. Funds	30,000.00	COD		

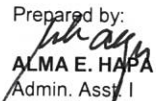
**DEFINITION**

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs
- 8. Remarks** - brief description of program or project

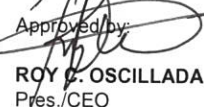
Remarks  
Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

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